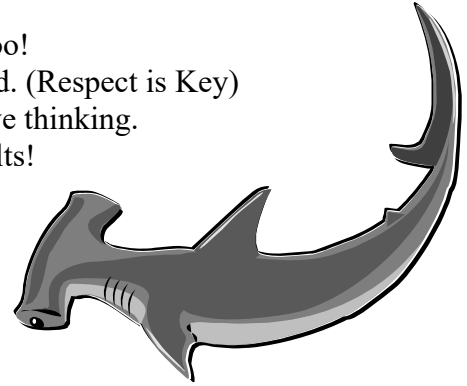


I. Rules

1. **Be Prompt.** Being on time is important in the real world too!
2. **Be Polite.** Treat others the way you would like to be treated. (Respect is Key)
3. **Be Positive.** Nothing is more real than the power of positive thinking.
4. **Be Productive.** Always do your best and you will see results!
5. **Be Prepared.** Always bring required materials to class.



II. Consequences

- 1st Offense: Verbal Warning
- 2nd Offense: Teacher/Student Conference
- 3rd Offense: Parent Contact
- 4th Offense: Office Referral

III. Tardy policy

As you enter the classroom, you need to get any materials, sharpen your pencil, be seated, and begin working on the assignment. The door will close when the bell rings and you will be required to go to the tardy sweep location.

IV. Restroom Policy

Students will receive 5 hall passes per semester. Students will be required to turn in a hall pass to go to the restroom during class. After all 5 passes have been used, students will not be allowed to go during class. It is best to schedule restroom breaks between classes and NOT during class if possible.

V. Cell Phone Policy

Cell phone use is not allowed during class time unless given permission by the teacher. This also applies to other electronic devices such as mp3 players iPods, etc. They will be confiscated and turned in to the office and dealt with according to the current school policy.

VI. Grades

Daily Work/Homework/Quizzes	25%
Labs.....	30%
Tests/Major Projects.....	45%
Semester Exam.....	14% of the total semester average (district policy)

- 5 points will be deducted for No Name on an Assignment. Any “No Names” will be posted and remain for a certain amount of time and then disregarded.
- 5 points will be deducted from an assignment if a student’s handwriting is unreadable or too small to see.
- 5 points will be deducted from an assignment if a student uses any other color ink besides blue or black.
- 5 points will be deducted from an assignment if a student doodles or draws on assignment.

VII. Absences and Make-up Work

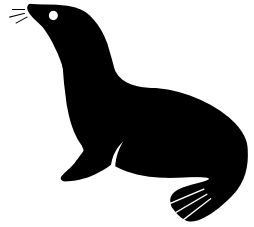
When you are absent from school, it is YOUR responsibility to collect and turn in make up work. Pick up make up assignments from the make-up area in the classroom. You will have one day for every day you are absent to make up any work. **Quizzes and tests are to be made up during tutorials.** Please make up your work in a timely manner as this makes things easier for ALL OF US.

VIII. **Tutorials**

Tuesday and Thursdays from 2:30 – 3:15. Please refer to the tutoring sign for weekly schedule. Teacher is often available besides the official tutoring times.

IX. **Late Work**

Late work will only be accepted within ONE day of the original due date and with a starting grade of 70. Once the grading period has passed for that assignment, it will not be accepted (district policy). Please see me for extenuating circumstances.



X. **Supplies**

- Paper
- Pen or pencil
- A section in a 3 ring binder to keep notes in
- **24-pack of colored pencils (turn into Miss Cunningham)**
- **2 boxes of Kleenex (turn in to Miss Cunningham)**

XI. **Lab Safety**

During lab activities, all students will follow the safety procedures and precautions. If you are not adhering to safety procedures, you will be removed from the lab and given an alternative (and more difficult) assignment and an official referral will occur. It is my responsibility to make sure all students are in a safe learning environment and it is YOUR responsibility to adhere to the safety rules.

XII. **Field Trips**

There will be at least one field trip for this class. Although not required, it is encouraged to attend. We learn a lot, plus it's fun! You will be responsible for some field trip fees.

XIII. **Tutoring Bus**

Shortly after school starts, the tutoring bus will begin to run. It is important that students go to tutoring throughout the week. The school will provide a bus that will take students to the nearest elementary school by their house. This service is offered Monday – Thursday. For more information, please contact the assistant principal's office.

XIV. **Parent Connect**

Parents and students can change their child's grades and attendance. Please contact the office for information on this topic. I strongly encourage you to use parent connect.

XV. **Pasadena Memorial Facebook page**

The school does have a Facebook account that parents/students can post questions related to the school. Besides the Memorial High School official place, the Memorial Facebook page is a good source for information/questions.

XVII. **Reminder 101 for this class**

This is a free app that is available on cell phones. This will allow parents and students to get reminders and updates on important information about aquatic science. To join my aquatic class, parents and students need to complete the following:

- Text to the number 81010
- In the message, type @0eb60
- After a moment, a response text will be sent to your phone with directions. Please follow the directions.